

**Belmont Community School
Board of Education Meeting Minutes**

Regular Monthly Board Meeting

May 16th, 2022

Closed Session 6:30 PM

Regular Session 7:00 PM

Board Members Present: Vaughn Mester, Jamie Heinrichs, Laura Bahr, BJ Galle, Peter Bonin, Kim Schmelz, and
Lauren Runde

Absent: None

Administration Present: District Administrator Beau Buchs
Principal Dana Bendorf
Director of Student Services Denise Brania

Visitors Present: Brandon Wiese

Virtual Attendees: 11

I. CALL TO ORDER

President V. Mester called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

Pete Bonin made a motion, seconded by BJ Galle to move into closed session per sec. 19.85(1)(c) to discuss personnel. Motion passed 7-0.

Kim Schmelz made a motion, seconded by Lauren Runde to move back into open session at 7:00pm. Motion passed 7-0.

II. Re-Organization of School Board

A. Election of President

Clerk Laura Bahr asked for nominations for School Board President.

- a. Jamie Heinrichs made a motion, seconded by Lauren Runde to nominate Vaughn Mester as President of the Belmont Community School board. Clerk Laura Bahr asked for nominations 2 more times. Motion passed 7-0.

B. Election of Vice-President

President Vaughn Mester asked for nominations for School Board Vice-President.

- a. Vaughn Mester made a motion, seconded by Laura Bahr to nominate Kim Schmelz as Vice-President of the Belmont Community School board. President Vaughn Mester asked for nominations 2 more times. Motion passed 7-0.

C. Election of Clerk

President Vaughn Mester asked for nominations for School Board Clerk.

- a. BJ Galle made a motion, seconded by Pete Bonin to nominate Laura Bahr as Clerk of the Belmont Community School board. President Vaughn Mester asked for nominations 2 more times. Motion passed 7-0.

D. Election of Treasurer

President Vaughn Mester asked for nominations for School Board Treasurer.

- a. Jamie Heinrichs made a motion, seconded by BJ Galle to nominate Pete Bonin as Treasurer of the Belmont Community School board. President Vaughn Mester asked for nominations 2 more times. Motion passed 7-0.

III. Appointment of Board Committee Assignments

A. Buildings, Grounds and Transportation Committee

- a. President Vaughn Mester appointed Pete Bonin, BJ Galle and Jamie Heinrichs to the Buildings, Grounds and Transportation Committee.

B. Curriculum Committee

- a. President Vaughn Mester appointed Laura Bahr, Lauren Runde and Kim Schmelz to the Curriculum Committee. Motion Passed 7-0.

C. Policy Committee

- a. President Vaughn Mester appointed Laura Bahr, Lauren Runde and Vaughn Mester to the Policy Committee. Motion Passed 7-0.

IV. Appointment of CESA 3 Delegate

President Vaughn Mester appointed Kim Schmelz as the CESA 3 Delegate.

V. Appointment of WASB Convention Delegate and Alternate

President Vaughn Mester appointed Jamie Heinrichs as the WASB Convention Delegate.

President Vaughn Mester appointed Vaughn Mester as the WASB Convention Delegate alternate.

VI. Designation of Official Depository

Pete Bonin made a motion, seconded by Kim Schmelz to make Mound City Bank the official depository for the Belmont Community School District. Motion passed 7-0.

VII. Designation of Official Newspaper

Lauren Runde made a motion, seconded by Laura Bahr to have the Republican Journal serve as the official newspaper for the Belmont Community School District. Motion passed 7-0.

VII. Designation of Board Meeting Times and Dates for 2022-2023 School Year

Laura Bahr made a motion, seconded by Kim Schmelz to have the regularly scheduled Belmont Community School District Board of Education Meetings as presented being held in the High School Library. Motion passed 7-0.

VIII. COMMUNICATION AND PUBLIC COMMENTS

A. Public Comments

No comments.

IX. REPORTS

A. Guidance Counselor – Brandon Wiese: Academic & Career Planning Update

Mr. Wiese prepared a written update and discussed progress being made in this area.

B. School Board

No reports.

C. Student Services

Mrs. Brania prepared a written report. Champion Games went great and she wanted to give a special thank you to Angie Cutler for all her help as well as others who helped with this event.

D. Principal

Mrs. Bendorf prepared a written report.

E. Superintendent

Mr. Buchs prepared a written report. Congratulations to Sharon Ludlum on receiving the AmeriCorps Seniors Volunteer of the Year Award for the annual Governor's Service Award! Congratulations to Mr. Andy Riechers on receiving the Anderson Weber Toyota Teacher of the Month for May! Thank you to Taylor Morrissey for her preparation for 8th Grade Promotion and Abby Reuter who spoke as a senior and gave some great advice. Upper 90 Energy will give a presentation this week on the energy audit that they did in collaboration with UW-Platteville. Working on replacing some of the Smart Boards with Clear Touch screens using grant funds. Looking at YouTube for advertising to help with our local channel. One server needs replacing. The sewer line to the concession stand is having some problems that are being looked into. Wednesday night is scholarship and awards night. The school will be receiving a breakfast grant to help with supplying of school breakfast. Mr. Buchs went over some data that was supplied by Troy Maggied which shows a positive trend in enrollment for our school which is contrary to many of the surrounding schools in our county and state.

X. ACTION ITEMS

A. Approval of Consent Agenda

1. School Board Minutes

Approval of the minutes of the Regular Board of Education Meeting on April 18, 2022; Special Board Meeting on May 9, 2022, and the Policy Committee Meeting on May 9, 2022.

2. Approval of Treasurer's Report

3. Approval of Bills Payable for Funds 10, 21, 27, 49, 50, and Fund 60

Lauren Runde & Kim Schmelz motion and second to approve the consent agenda as presented. Carried 7-0

B. Personnel Transactions

a. Appointments:

1. Jeff Hodgson – Athletic Director

2. Brandon Wiese – Head Football

3. Matt McKinley – Asst. Football

4. Kolton Westemeier – Asst. Football

5. Danielle Bonin – Head Volleyball

6. Jannie DeHaan – JV Volleyball
7. Mitch Austin – JH Football
8. Ryne Wiegel – MS Boys' Basketball 8th
9. Anthony Zilliox – MS Boys' Basketball 7th
10. Jannie DeHaan – MS Girls' Basketball 8th
11. Ryne Wiegel – MS Girls' Basketball 7th
12. Mitch Austin – Head Boys' Basketball
13. Kaleen McGettigan – Head Girls' Basketball
14. Emeric Williams – Head Wrestling
15. Will Schaafer – Asst. Wrestling
16. Trevor Kattre – Head Baseball
17. Nick Werner – Asst. Baseball
18. Brandon Gill – JV Baseball
19. Jeff Hodgson – Head Softball
20. James Freeman – JV Softball
21. Dana Fiedler – Asst Softball
22. Jannie DeHaan – Head Track & Field
23. Tammy Aurit – Asst. Track & Field
24. Brian Lehnherr – Jazz Band
25. Brian Lehnherr – Band
26. Brian Lehnherr – Musical Pit Band
27. Rochelle Edge – Choir
28. Forensics – Tami Thorsen
29. Forensics – Wendi Kletecka
30. Musical/Play Director – Amy Shelnutt
31. Dee McConnell – Musical Accomp
32. Jeff Hodgson – FFA
33. Mallary Sturtz – FBLA
34. Wendi Kletecka – Yearbook
35. Brandon Wiese – HS Student Council
36. Brandon Wiese – MS Student Council
37. Jamie Udelhofen – ASP
38. Angie Klein – Special Olympics
39. Paraprofessionals
 - a. Ashlyn Austin
 - b. Annamarie Bousley
 - c. Angie Cutler
 - d. Maryellen Engelke
 - e. Liana Helbing
 - f. Trevor Nichols
 - g. Pilar Arroyo
40. Custodians
 - a. Tom Thomas – Maintenance Director
 - b. Traci Austin
 - c. John Steffes
 - d. Trent Schroeder – part time
41. Bus Drivers
 - a. Roger Andrews
 - b. Gerald Flogel
 - c. Kurt Malott
 - d. Scott Peterson
42. Office Staff
 - a. Sami Gempler – School Secretary
 - b. Sanette Schmidt – District Secretary
 - c. Shelly Knebel - Bookkeeper

43. Kitchen Staff
 - a. Nancy Edwards – Head Cook
 - b. Diane Fure - Cook
 - c. Madonna McNett – Cook
 - d. Dishwasher - Open

- b. Resignations:
 1. Kelly Knight – Custodian

- c. Open Extra Curricular Positions:
 1. Asst. HS Football
 2. Asst. HS Volleyball
 3. 8th Grade Volleyball
 4. 7th Grade Volleyball
 5. JV Boys' Basketball
 6. JV Girls' Basketball
 7. MS Track & Field Head
 8. MS Track & Field Asst.
 9. Musical/Play Assistant Director

- Hourly employees will see an increase of 30 cents per hour.
- Teaching Staff will move on the attached salary schedule.
- Administration will each receive a \$1000 increase. Denise had agreed last year to receive a \$5000 increase this coming year to get her to a more competitive salary for her position.

Jamie Heinrichs and Lauren Runde motion & second to approve the personnel transactions as presented. Carried 7-0

- C. Approval of 2022-2023 Handbooks: Employee Handbook, Student Handbook, Coaches Handbook and Co-Curricular Handbook
 - Mrs. Bendorf informed the Board of 2 edits to the Student/Parent Handbook
 1. Discipline code-any employee can make 1st contact with a parent on issues with misuse of tech. devices. Instead of saying “teacher”, it will say “staff”.
 2. Page 13-Grades 9-12 comprehensive exam portion made more flexible as final exam does not have to be comprehensive.
 - Lauren Runde also asked if in the Staff Handbook that it could be changed to \$50 for chaperoning any after school events, not just prom. Mr. Buchs will make that edit.
- Vaughn Mester & Kim Schmelz motion and second to approve the 2022-2023 Handbooks: Employee Handbook, Student Handbook, Coaches Handbook and Co-Curricular Handbook. Carried 7-0
- D. Approval of 2022-2023 Draft Budget

Mr. Buchs stated that he is trying to be conservative with the budget. He is hoping to keep the students who have open enrolled in our district. Will be allowing people to move on the salary schedule and could do bonuses, etc if the school receives more state funding. There are health insurance savings and the budget is very close to being balanced. Budget for fuel was increased due to rising costs. Overall the budget is in a good place.

Pete Bonin and Vaughn Mester motion and second to approve the draft budget as presented. Carried 7-0
- E. Approval of 2022-2023 Contract with Memorial Hospital of Lafayette County for OT/PT Therapy Services

The contract has increased in cost by 3%. Mrs. Brania stated that Special Education students work with OT/PT weekly. They are a great group to work with.

BJ Galle & Jamie Heinrichs motion and second to approve the 2022-2023 Contract with Memorial Hospital of Lafayette County for OT/PT Therapy Services. Carried 7-0
- F. Approval of 2022-2023 Open Enrollment Caps

Kim Schmelz & BJ Galle motion and second to approve the open enrollment caps as presented for the 2022-2023 school year. Carried 7-0
- G. Approval of 2022-2023 Open Enrollment Applications

Pete Bonin asked how many in vs out last year. Mr. Buchs shared that we had gained 33 students in the 2021-22 School Year. Laura Bahr asked if students can be denied for any reason. Mr. Buchs stated that they can be denied for certain reasons such as record of violence at previous school. The open enrollment process has changed so that students do not need to apply only during a certain period of the year.

Lauren Runde & Vaughn Mester motion and second to approve the 4 open enrollment transfer in applications listed on the May 16, 2022 Open Enrollment application sheet.. Carried 7-0

Vaughn Mester & BJ Galle motion and second to approve the 4 open enrollment transfer out applications listed on the May 16, 2022 Open Enrollment application sheet.. Carried 7-0

H. Denial of 2022-2023 Open Enrollment Applications

None.

I. Approval of 2022-2023 Student Insurance

Families can purchase this student insurance. It will be sent out digitally.

Kim Schmelz & Lauren Runde motion and second to offer parents and students the opportunity to purchase student accident insurance through Student Assurance for the 2022-2023 school year. Carried 7-0

J. Approval of 2022-2023 WIAA Membership

Pete Bonin & Laura Bahr motion and second to approve the Belmont Community School District's membership into the WIAA for the 2022-2023 school year. Carried 7-0

K. Approval of 2022-2023 Summer Work Hours

Lauren Runde & Laura Bahr motion and second to accept the summer work hours as designated on the May 16, 2022 Summer Work Hour Request Sheet, these hours may be adjusted either up or down depending upon need and other factors. Carried 7-0

L. Approval of Strategic Plan

Pete Bonin asked about the measurability of the plan components. Mr. Buchs stated that some are easy to measure such as tests and some things are harder to measure. Laura Bahr asked about how often surveys would be send out. Mr. Buchs stated that it would depend on the type of survey. It has been discussed to have a post-graduation survey for students after they have been out of high school for 1-2 years. Jamie asked about the vision statement and if "employees" is the right word to use in that phrase. Mr. Buchs stated that this is still a work in progress and if changes need to be made to improve upon what is currently there, then that can still be accomplished.

Kim Schmelz & Lauren Runde motion and second to approve the strategic plan as presented for the 2022-2027 time frame. Carried 7-0

XI. DISCUSSION ITEMS

A. Update of Summer School

163 students are enrolled so far. Kim Schmelz asked about summer school enrollment impacts for school funding. Mr. Buchs stated that we do get some credit as a percentage of summer school enrollment. Laura Bahr commented that she appreciated how summer school is structured and how easy it was to enroll online.

XII. PUBLIC COMMENTS

Kim Schmelz praised Mr. Wiese for his efforts on the scholarship application process for the seniors. She also thanked Mr. Crase, Mrs. Kletecka, Mrs. Sturtz and Mr. Kattre among others for their letters of recommendation for students in their applications for scholarships.

XIII. ADJOURN

BJ Galle & Pete Bonin motion and second to adjourn the meeting at 7:59pm. Carried 7-0

Minutes Respectfully Submitted By
Clerk Laura Bahr